

Suncoast Phoenix Community Choir
Board Minutes
5:30 p.m, May 7th 2025
On Zoom

Present: Rachel Manley (chair), Nancy Webber, Susan Blockberger, Sara Douglas, Catherine Hanson, Sheila Tyner, Jane Mossop

Regrets: Lise Kreps, Sonia Koehler

Call to Order: 5:35 pm

1. Adoption of the agenda: Moved – Nancy, seconded Catherine, to adopt the agenda as pre-circulated. **CARRIED**
2. Adoption of the minutes of April 9th, 2025: Moved Catherine, seconded Nancy, to adopt the minutes as pre-circulated. **CARRIED**
3. Business Arising:
 - a. Section leader roles and responsibilities: members expressed agreement with roles & responsibilities as discussed in April 9th board meeting and agreed that it was not necessary to appoint a soprano section leader at this time.
ACTION: Jane will add a description of section leader roles and responsibilities to the chorister's handbook when she next reviews and revises it.
 - b. Singouts – We will try to arrange singouts at Christianson Village and Silverstone for sometime during the week of June 2nd to 6th.
ACTION: Sara to talk to Catherine and Lise tomorrow re scheduling these singouts.
 - c. Future direction and strategic goals of choir – Rachel suggested that this be brought forward to when all board members can attend an in-person extended board meeting in August.
ACTION: Bring forward to August
4. Reports:
 - a. Treasurer's report was pre-circulated. No questions. Catherine reported upcoming expenses include insurance, Societies Act annual filing fee, and new music costs.
 - b. Music Director:
 - Sara feels strongly that she would like to go back to donating her time running sectionals.
 - Sara was very pleased by the choir's performance at the Sunshine Coast Festival of the Performing Arts. The choir received good feedback from the adjudicator and received the Barbara Lightfoot Memorial Award.

ACTION: Susan will write a thank you card to the SCFPA for this award.

- Kathy Wagler has been organizing and filing the backlog of unfiled music. This summer Sara will go through our music and weed out the music we will not be performing again. We will either recycle the unwanted music or look into gifting it to other group(s).

ACTION: Susan will write a thank you card to Kathy.

ACTION: Once we know what we have to give away **Rachel** will contact Brigid Coult (BCCF) to find out if they can help us re-home the music.

- c. Librarian – nothing to report
- d. Publicity – Sheila has submitted information about our upcoming concert to the Coast Cultural Alliance and the Coast Reporter calendar. Posters have been put up in various places, however some have apparently been removed and need to be reposted.
- e. Concert Coordinator – Nancy is arranging for risers to be brought to St. Hilda's on May 29th for the dress rehearsal for our spring concert.
The Christmas concert venues are booked: Thursday Dec. 11th dress rehearsal at Calvary Baptist. Friday evening Dec. 12th concert at Calvary Baptist. Saturday afternoon Dec. 13th concert at St. Hilda's.
St. Hilda's is booked for the afternoon of Nov. 11th for 2 and 4 pm Requiem performances.
- f. Membership – nothing to report
- g. President – nothing to report

5. New Business:

- a. Next year's board – board members stated they are willing to stay on the board next year in their present positions. Discussion re. whether we should expand the board. In the past there has sometimes been a member-at-large on the board, and this might give us some flexibility in case a board member has to leave suddenly, or if a board project requires more manpower. This would also be a way for choir members who are interested in being on the board to learn about various board positions.

ACTION: Rachel will ask if choir members are interested in joining the board in a member-at-large position that they speak to her.

6. Next meeting time date and place: Thursday June 26th, 5:30 by zoom.

7. Adjournment: Moved by Sheila, seconded by Jane that the meeting be adjourned. Meeting was adjourned at 6:30