

**Suncoast Phoenix Community Choir**  
**Annual General Meeting**  
**June 10, 2018**  
**Minutes**

Held at Roberts Creek Cohousing  
1131 Emery Road  
Roberts Creek

**Present:** Sally Abraham, Rebecca Allain, Stu Austen, Susan Blockberger, Jean Bowering, Irene Bremer, Barbara Brown, Terence Budgell, Adeline Bueckert, William Burr, Liz Byrne, Pat Catherwood, Sara Douglas, Susan Ferguson, Sarnia Guiton, Pat Hepper, Grant Heppner, Judy Hopkinson, Carole James, Joan Keating, Christiane Leske, Jane Mossop, Jan Olafson, Rod Olafson, Janet Oxley, Allan Reid, Rozanne Thomson, Sheila Tyner, Marje Umezuki, Kathleen Wagler, Nancy Webber.

Quorum was declared, meeting called to order at 12:45 pm, President Pat Hepper in the chair.

1. **Agenda:** amendment to include report on our website by Liz. Move to adopt as amended: Susan B.; seconded: Susan F. All being in favour, agenda adopted.
2. **Minutes of previous AGM June 2017:** Adoption M / S: Stu / Sarnia. All being in favour, minutes adopted.
3. **Reports:**
  - a) **Treasurer:** Copies of Financial report were distributed (attached); Stu presented a brief summary and answered a few questions. There being no further questions, report was unanimously accepted (M / S: Jan, Marje), with a round of applause for Stu and the work he does for us.
  - b) **Music Director:** Sara's report (attached). A couple of things to note:
    - Our regular September retreat at the Botanical Gardens needs to be booked ASAP.
    - First rehearsal this Fall is **Sept. 6**
    - Re: Faure Requiem – we will perform the complete work on Remembrance Day; Sara hasn't decided yet how much of it will also be included in our December concerts. If most of the work is **not** part of December concerts, extra rehearsals may be required for the Remembrance Day performance.
    - Sara strongly encourages filling out the end-of-season questionnaire, with comments as well as specific answers to questions.
  - c) **Librarian:** No formal report submitted. Judy expressed gratitude for all the help she's received in organizing and cataloguing our music. Jean is making a computerized inventory of all the music we possess. *Question:* Should we share this inventory with the BC Choral Federation? (They are creating a "virtual library" of all the music that might be shared with member choirs.) *Answer:* Whether and how to do this is a decision our Board of Directors will make.
  - d) **Publicity:** No formal report submitted. Sheila gave a brief review of our advertising for concerts: what ads, where, when, costs. A member told us that if a paid ad is placed in the Coast Reporter, they'll also publish a "submitted" article for free. We have an article about our choir that Janet wrote a few years ago; it could easily be updated and submitted with future ads. Another member pointed out that sing-outs seem particularly effective advertising for the choir. It was also suggested that a list of good locations for posters would be useful.

- e) Concert Coordinator: Nancy thanked everyone for the great teamwork – it really helps her do her job. Her "formal" report was presented as a song (new words to a familiar tune – appended to these minutes) which she delivered with gusto and which was received with enthusiastic applause!
- f) Membership rep: Mary absent, sent her report (appended).
- g) Secretary: no report
- h) President: report appended
- i) Website: Liz updates our website regularly; anything you think should be added, contact Liz. Photos that were taken at our latest concerts are not best quality unfortunately.
- j) BCCF rep: (Last minute addition to agenda) Choral Federation always interested in suggestions for workshop topics; they also have processes in place to support member choirs who wish to sponsor a workshop. See the BCCF website "Hot Topics" survey.

#### 4. New Business

- a) Chorister's Handbook: See minutes of May Board of Directors meeting for a change to wording; a member pointed out that the new phrase should read "*absences from rehearsals*". Some discussion ensued about what Sara could do if a member doesn't follow this guideline. There was general agreement that the Handbook contains important information for all members, especially new ones, and that paper copies of the Handbook could be made available to new members early in the season. Current members should access the Handbook on the website (password is Love4Choir).
  - b) Possible change of rehearsal venue: The year-end survey includes a question on this topic, so no discussion at this meeting (as the meeting is running overtime.)
  - c) Need for committees: Board of Directors is asking for some non-Board members to form 2 committees for specific tasks:
    - exploring different fundraising opportunities (no immediate volunteers)
    - being responsible for post-concert refreshments: **Allan and Christiane** volunteer
    - Sara also needs one person to take responsibility for post-rehearsal lock-up so she doesn't have to be last one out of the church. **William** volunteers; he will find a substitute if he won't be at a specific rehearsal.
5. **Nomination / election of Directors**: Pat is resigning from BOD; all other current members volunteer to continue. Some discussion at this point about the need for liaison between the new committees and the Board; no decision made on this item. Carole volunteers to be member at large. There being no further nominations or volunteers, the new Board consists of Stu, Sara, Judy, Sheila, Nancy, Mary, Jane M., Liz, Carole. Specific positions / roles will be discussed and agreed at the new Board's first meeting in Aug. (Note: 2 days following this AGM, Carole sent an email to the effect that she sees her role as helping with specific projects as they come up, rather than being a Board member.)
6. The meeting concluded with a welcome to the new Board, many thanks to Tom Kellough and to Sara, and to all the attendees.
7. **Adjournment**: M / S: Sarnia / Sheila. All being in favour, the meeting adjourned at approx. 1:45. Hungry members proceeded immediately to a delicious pot luck lunch.

***See below for Membership, President's and Concert Coordinator reports.***

## **Membership Report -AGM 2017/18 – Mary Baker**

The SCCC welcomed several new and returning members this year, bringing our total membership to 61.

In our current membership, we are blessed with 19 sopranos; 20 contraltos; 9 tenore!! ; and 7 basses.

It was our privilege to have Tom Kellough join us as music collaborator this year, for which we are immensely grateful.

We look forward to more singers joining and past members rejoining our community choir family in the coming year.

## **President's report for AGM 2018 – Pat Hepper**

The year in review:

Our first event of the year, aside from practices was the retreat. This is becoming a wonderful tradition with the choir, allowing us to get to know new members, and to join in community in a different way. Clayton's store came in as a new supporter supplying refreshments for the retreat. ( our supporters are very important-the more we have, the more resources we have to direct to music)

In December because St Hilda's was no longer available we held our Christmas concert in Sechelt in the Sechelt Indian Band Hall, and then in Gibsons at the Calvary Baptist Church, and said our choir goodbyes to our Paula Seward, our beloved piano collaborator.

Tom Kellough joined us in January as collaborator, and has been a wonderful fit for Sara and the choir. We had a party to say goodbye to Paula, where singing broke out.

The choir participated in the Elves Club Telethon this year, an experience perhaps not to be repeated.....We also participated in the Sunshine Coast Music Festival.

Fundraising once again defaulted to the garage sale, and while this is familiar to us, it is perhaps time to look at other possibilities. To that end we really do need a fund raising committee as an adjunct to the board. Please consider contributing energy and ideas to this.

All of your board members have stepped up to help Sara run a successful choir year. All of the board contributes not only in their official capacities, but also in the events in which the choir participates. I would like to recognize one outstanding member of the board. Nancy not only organizes our concerts, but pretty much any time something needs to be done volunteers immediately. You may have noticed her zooming back to the kitchen after our concerts to make sure that the refreshments were in order. And she sweet talked the Sechelt Band into allowing our concert to go ahead, when the possibility arose that it might be cancelled.

Could we now have the board members stand and receive a round of applause for all they have brought to the choir.

After just completing our last choir concerts of the year, we look forward to what the next year may bring. Concerts, and a retreat of course, a Remembrance Day contribution, workshops? Festival? a different fundraising ? Whatever the new year brings, it will involve singing and community.

Thank you.

Pat Hepper

## **Concert Coordinator's report – Nancy Webber**

(to a very familiar tune – but what is it??)

Book the church and book the hall  
Then send the dates to one and all,  
Get hold of cheques that Stu has signed  
And pay the venues for their time.

Plan for risers with the guys  
We might need more – we've grown in size.  
Call Music Makers for their key  
And now another cheque we need!

Chorus  
Planning concerts – work together lots of fun!  
Planning concerts – lots of help from everyone!

Shall we have food or just some drinks?  
A compromise is what I think.  
So find the urns, get napkins too,  
We'll just buy snacks to feed the crew.

Cheery greeters for the door  
To smile their thanks (and hope for more!)  
Where can we find some extra chairs  
For late arrivals here and there?

Chorus

Then sing our hearts out, strong and true  
Brings joy to us – the audience too.  
But don't be sad – it's not all done,  
Our Christmas season's soon to come!

Chorus